



Center for Medicaid and State Operations/Survey and Certification Group

Ref: S&C-05-46

DATE: September 22, 2005

TO: State Survey Agency Directors

FROM: Director
Survey and Certification Group

SUBJECT: Nursing Home Compliance with the Requirements Related to Preventing Abuse

Letter Summary

This memorandum asks all State Survey Agencies (SAs) to remind all Medicare and Medicaid participating nursing homes in the State of the Federal requirements related to screening potential employees and checking with all appropriate nurse aide registries. This memorandum also provides contact information for nurse aide registries in every State.

Competent and caring nurse aides are essential to providing quality care to nursing home residents. Nursing homes have the responsibility to employ qualified nurse aides who are properly trained, appropriately tested, and have no adverse findings against them of abuse, neglect, or misappropriation of property. The purpose of this memorandum is to remind nursing homes of the responsibilities related to screening potential hires, including the responsibility to check the nurse aide registry.

Nursing homes are required to develop and implement written policies and procedures that prohibit mistreatment, neglect, and abuse of residents, and misappropriation of their property. This responsibility includes screening potential employees for a history of abuse, neglect or mistreating residents by obtaining information from previous employers and/or current employers, and checking with the appropriate licensing boards and registries.

Nursing homes are required to check the nurse aide registry. Current Federal regulations prohibit nursing homes from employing individuals who have been found guilty of abusing, neglecting, or mistreating residents by a court of law or have had a finding entered into the State nurse aide registry concerning resident abuse, neglect or misappropriation of property. In addition, nursing homes must check the nurse aide registries of other States the potential employer believes might contain information about an individual. The regulations require that before allowing an individual to serve as a nurse aide, a facility must seek information from every State registry established under sections 1819(e)(2)(A) or 1919(e)(2)(A) of the Social Security Act the facility believes will include information on the individual.

To support this nursing home responsibility, attached is a list of contact information for all State nurse aide registries that may assist nursing home employers in verifying information from other nurse aide registries. The Centers for Medicare & Medicaid Services (CMS) will post the attached list at its link to the Web site, “Sharing Innovations in Quality (SIQ) Repository of Clinical Standards and Quality.”

Users can access the repository of information through the current Web site address - <http://www.cms.hhs.gov/medicaid/survey-cert/siqhome.asp>. The attached State Nurse Aide Registry List is located under the CMS Policies and Memos section of the repository. States are asked to review the registry list and to e-mail any corrections or updated information to siq@air.org. Please reference the e-mail as “Update to the State Nurse Aide Registry List.” We hope that this will further assist nursing homes in contacting the nurse aide registry of other States before hiring a nurse aide.

Also, we want to remind nursing homes that Federal regulations allow individuals enrolled in an approved nurse aide training and competency evaluation program to work up to four months, performing only those skills for which their trainer has determined proficiency, before successfully passing their nurse aide competency evaluation examination and being included on the nurse aide registry.

Effective date: Please share this information with all nursing homes in the State within 30 days of the date of this memorandum.

Training: This memorandum should be shared with State Survey Agencies and CMS Regional Office supervisory and training staff.

/s/

Thomas E. Hamilton

Attachment

cc: Survey and Certification Regional Office Management

STATE NURSE AIDE REGISTRY LIST

(To update the information for your agency, please e-mail changes to siq@air.org. Please reference the e-mail as "Update to the State Nurse Aide Registry List.")

ALABAMA

AL Nurse Aide Registry
AL Dept. of Public Health
Division of Healthcare Facilities
PO Box 303017
Montgomery, AL 36130-3017
Phone: (334) 206-5169
FAX: (334) 206-5219
Online NAR:
<http://ph.state.al.us/nar/find.asp>
Online Abuse List:
<http://ph.state.al.us/nar/nurse%20aide%20abuse%20list.pdf>

ARKANSAS

AR Nurse Aide Registry
AR Dept. of Human Services
Office of Long-term Care
PO Box 8059, Slot S405
Little Rock, AR 72203-8059
Automated Line: (501) 682-8484
Direct Line: (501) 682-1807
FAX: (501) 682-8551

CONNECTICUT

CT Nurse Aide Registry
CT Dept. of Public Health
410 Capitol Avenue, MS# 12 MQA
PO Box 340308
Hartford, CT 06134-0308
Phone: (860) 509-7596
FAX: (860) 509-7607

Registry Managed by Promissor
PO Box 13785
Philadelphia, PA 19101
Phone: (800) 566-8668
Online NAR:
www.asisvcs.com/services/registry/search_generic.asp?CPCat=0607NURSE

FLORIDA

FL Nurse Aide Registry
FL Dept. of Health
MQA/CNA Program
4052 Bald Cypress Way BIN # C13
Tallahassee, FL 32399-3263
Registry Line: (850) 245-4567
Exemption Line: 850-245-4125
FAX: (850) 488-4281
Online NAR:
<http://www2.doh.state.fl.us/cnanel/cnalist.aspx>

ALASKA

AK Nurse Aide Registry
AK Dept. of Commerce, Community & Economic Development
Division of Occupational Licensing
550 West 7th Avenue, Suite 1500
Anchorage, AK 99501
Phone: (907) 269-8169
Fax: (907) 269.8196
Online NAR:
<http://www.commerce.state.ak.us/occ/pnua.htm>

CALIFORNIA

CA Nurse Aide Registry
CNA/HHA/CHT Certification Unit
Licensing & Certification Program
ATCS-MS 3301
P.O. Box 997416
1615 Capitol Avenue
Sacramento, CA 95899-7416
Phone: (916) 327-2445
Fax: (916) 552-8785

DELAWARE

DE CNA Registry
DE Dept. Social & Health Services
Div. Long Term Care Residents Protection
3 Mill Road, Suite 308
Wilmington, DE 19806
Phone: (302) 577-6666
Verification: (888) 204-6179

Online Registry: Managed by D&S
Diversified, Headmaster, LLP
<http://206.127.65.98/cgi-bin/CGIServer/root?StateAbbrv=DE>

GEORGIA

GA Nurse Aide Registry
GA Health Partnership - GMCF
1455 Lincoln Parkway East, Suite 750
Atlanta, GA 30346-2200
Phone: (678) 527-3010 (local) or (800) 414-4358
FAX: (678) 527-3001
Online NAR: www.ghp.georgia.gov

ARIZONA

AZ Nurse Aide Registry
AZ State Board of Nursing
Nurse Aide Registration Program
1651 E. Morten Ave, Suite 210
Phoenix, AZ 85020
Phone: (602) 889-5150
FAX: (602) 889-5155
Online NAR:
<http://www.azbn.org/OnlineVerification.asp>

COLORADO

CO Nurse Aide Registry
Colorado Board of Nursing
1560 Broadway, Suite 880
Denver, CO 80202
Phone (303) 894-2442
Fax: (303) 894-2821
Online NAR:
<https://www.doradls.state.co.us/alison.php>

DISTRICT OF COLUMBIA

DC Nurse Aide Registry
DC Dept. of Health
Health Regulation Administration
Child & Residential Care Facilities Division
825 North Capitol Street, NE, 2nd Floor
Washington, DC 20002
(202) 442-5877

Registry Managed by Promissor
PO Box 13785
Philadelphia, PA 19101-3785
Phone: (888) 274-6060
Online NAR:
https://www.asisvcs.com/services/registry/search_generic.asp?CPCat=0709NURSE

HAWAII

HI Nurse Aide Registry
HI Dept. of Commerce & Consumers Affairs
Professional & Vocational Licensing Branch
PO Box 3469
Honolulu, HI 96816
Phone: (808) 734-586-3000
FAX: (808) 734-8318

IDAHO

ID Nurse Aide Registry
ID Dept. of Health & Welfare
Division of Medicaid
Bureau of Facility Standards
PO Box 83720
Boise, ID 83720-0036
Phone: (208) 334-334-6620
FAX: (208) 334-6629

Managed by D&S Diversified,
Headmaster, LLP

Online NAR: <http://206.127.65.98/cgi-bin/CGIServer/root?StateAbbrv=ID>

IOWA

IA Direct Care Worker Registry
IA Dept. of Inspections & Appeals
Health Facilities Division
Lucas State Office Building
Des Moines, IA 50319-0083
Phone: (515) 281-4077
FAX: 515-242-5022
Verification: (866) 876-1997
Online NAR:

https://dia-hfd.iowa.gov/DIA_HFD/Home.do

LOUISIANA

LA Nurse Aide Registry
LA State Board of Examiners for
Nursing Facility Administrators
5647 Superior Drive
Baton Rouge, Louisiana 70816
Phone: (225) 295-8575
FAX: (225) 295-8578
Online NAR:

www.labenfa.com/naidesreg/

MASSACHUSETTS

MA Nurse Aide Registry
MA Dept. of Public Health
Division of Health Care Quality
10 West Street
Boston, MA 02111
Phone: (617) 753-8143
Verification: (617) 753-8192
FAX: (617) 753-8096

ILLINOIS

IL Nurse Aide Registry
IL Dept. of Public Health
Education & Training Section
525 W. Jefferson Street
Springfield, IL 62761
Phone: (217) 785-5133
Verification: (217) 782-3070
FAX: (217) 782-0382
Online NAR:

<http://app.idph.state.il.us/nar/index.htm>

KANSAS

KS Nurse Aide Registry
KS Dept. of Health & Environment
Health Occupations Credentialing
1000 SW Jackson Street, Suite 200
Topeka, KS 66612-1365
Verification: (785) 296-6877
Registry: (785) 296-0060
FAX: (785) 296-3075
Online Abuse List:

http://www.kdhe.state.ks.us/hoc/abuse_neglect_exploitation/index.html

MAINE

ME Registry of Certified Nurse Aides
ME Dept. of Human Services
Division of Licensing & Certification
State House Station #11
442 Civic Center Drive
Augusta, ME 04330
Phone: (207) 287-9310
FAX: (207) 287-9325

MICHIGAN

MI Nurse Aide Registry
MI Dept. of Community Health
Bureau of Health Professions
PO Box 30670
Lansing, MI 48909
Phone: (517) 241-0554

Registry Managed by:
The Chauncey Group International
664 Rosedale Road
Princeton, NJ 08540
Verification: (800) 748-0252
Online NAR:

www.chauncey.com/State_Nurse_Aide/michigan.htm

INDIANA

IN Nurse Aide Registry
IN State Department. of Health
Division of Long Term Care
2 N Meridian Street, Section 4B
Indianapolis, IN 46204
Phone: (317) 233-7351
Verification: (317) 233-7612
FAX: (317) 233-7750
Online NAR:

www.in.gov/isdh/regsvcs/acc/certhha/

KENTUCKY

KY Nurse Aide Registry
KY Board of Nursing
312 Whittington Parkway, Suite 300-A
Louisville, KY 40222
Phone: (502) 329-7047
FAX: (502) 696-3955
Online NAR: sla.state.ky.us/KBN/kbnknar.asp

(\$1.00 charge per nurse aide query)

MARYLAND

MD Nurse Aide Registry
MD Board of Nursing
4140 Patterson Avenue
Baltimore, MD 21215-2254
Phone: (410) 585-1900
FAX: (410) 585-8042
Online NAR: <https://12.153.47.224/>

MINNESOTA

MN Nursing Assistant Registry
MN Dept. of Health
85 E 7th Place, Suite 300
PO Box 64501
St. Paul, MN 55164-0501
Phone: (651) 215-8705
(800) 397-6124 (in state only)
FAX: (651) 215-8709

MISSISSIPPI

MS Nurse Aide Registry
 MS State Dept. of Health
 Division of Health Facilities
 Licensure & Certification
 570 East Woodrow Wilson
 Osborne Building, Suite 200
 PO Box 1700
 Jackson, MS 39215-1700
 Phone: (601) 576-7300
 FAX: (601) 576-7050

Registry Managed by Promissor
 PO Box 13785
 Philadelphia, PA 19101-3785
 Phone: (888) 204-6213
 Online NAR:
https://www.asisvcs.com/services/registry/search_generic.asp?CPCat=0725NURSE

NEBRASKA

NE Nurse Aide Registry
 NE Dept. Health & Human Services
 Regulation & Licensure
 Credentialing Division
 PO Box 94986
 Lincoln, NE 68509-4986
 Phone: (402) 471-4971
 Verification: (402) 471-0537
 FAX: (402) 471-1066
 Online NAR:
<http://www.nebraska.gov/LISearch/search.cgi>

NEW JERSEY

NJ Nurse Aide Registry
 NJ Dept. Health & Senior Services
 Division of Long Term Care Systems
 PO Box 367
 Trenton, NJ 08625-0367
 Phone: (609) 633-9171
 Fax: (609) 341-3552

Registry managed by Promissor
 PO Box 13785
 Philadelphia, PA 19101-3785
 Phone: (800) 274-8970
 Online NAR:
https://www.asisvcs.com/services/registry/search_generic.asp?CPCat=0631NURSE

NORTH CAROLINA

NC Nurse Aide Registry (Nurse Aide 1)
 NC Dept. of Health & Human Services
 Division of Facility Services
 2709 Mail Service Center
 Raleigh, NC 27699-2709
 Phone: (919) 855-3969
 Verification: (919) 715-0562
 FAX: (919) 733-9764
 Online NAR:
www.ncnar.org/verify_listings.jsp

MISSOURI

MO Nurse Aide Registry
 MO Dept. of Health & Senior Service
 Division of Health
 Health Education Unit
 PO Box 570
 3418 Knipp
 Jefferson City, MO 65102
 Phone: (573) 751-3082
 Verification: (573) 526-5686
 FAX: (573) 526-7656

NEVADA

NV Nurse Aide Registry
 NV State Board of Nursing
 5011 Meadow Mall Way, # 201
 Reno, NV 89502-6547
 Phone: (775) 688-2620 or
 (800) 746-3980
 Verification: (888) 590-6726
 FAX: (775) 688-2628
 Online NAR:
<http://www.nursingboard.state.nv.us/verification/formLicense.html>

NEW MEXICO

NM Nurse Aide Registry
 NM Dept. of Health
 1421 Luisa Street Suite R
 Sante Fe, NM 87505
 Phone: (505) 827-1453
 FAX: (505) 827-1419
 Online NAR:
<http://dhi.health.state.nm.us/nar/index.php>

NORTH DAKOTA

ND Nurse Assistant Registry
 ND Dept. of Health
 Division of Emergency Health Services
 600 East Boulevard Avenue
 Bismarck, ND 58505-0200
 Phone: (701) 328-2674
 FAX: (701) 328-9785
 Online Abuse Registry
www.health.state.nd.us/hf/PDF_files/CNAAbuseList.pdf

MONTANA

MT Nurse Aide Registry
 MT Dept. of Public Health & Human Services
 Certification Bureau
 Nurse Aide Registry
 2401 Colonial Drive
 Helena, MT 59620-2953
 Phone: (406) 444-4980
 FAX: (406) 444-3456
 Online NAR:
<http://161.7.8.64/QAD/nurseaideregistry.jsp>

NEW HAMPSHIRE

NH Nurse Aide Registry
 NH Board of Nursing
 21 South Fruit Street, Suite 16
 Concord, NH 03301-2431
 Phone: (603) 271-6282 or
 (603) 271-2323
 Verification: (603) 271-6599
 FAX: (603) 271-6605
 Online NAR:
<http://www.nhlicenses.nh.gov/WebLookUp/>

NEW YORK

NY Nurse Aide Registry
 NY State Dept. of Health
 Bureau of Professional Credentialing
 161 Delaware
 Delmar, NY 12054-1393
 Phone: (518) 408-1297

Registry Managed by:
 The Chauncey Group International
 664 Rosedale Road
 Princeton, NJ 08540
 Verification: (800) 918-8818
 Online NAR:
www.health.state.ny.us/nysdoh/healthinfo/nar.htm
 Online Abuse Registry:
www.health.state.ny.us/nysdoh/healthinfo/nuraidreg.htm

OHIO

OH Nurse Aide Registry
 OH Dept. of Health
 246 North High Street, 3rd Floor
 Columbus, OH 43215-2412
 Verif: (outside OH): (614) 752-9500
 Verif (OH Residents only): (800) 592-5908
 FAX: (614) 995-5085
 Online NAR:
https://odhlogin.odh.ohio.gov/nar/nar_registry_search.aspx

OKLAHOMA

OK Nurse Aide Registry
 OK State Dept. of Health
 1000 NE 10th Street
 Oklahoma City, OK 73117-1299
 Phone: (800) 695-2157 or
 (405) 271-4085
 FAX: (405) 271-1130
 Online Abuse Registry:
www.health.state.ok.us/program/nrsaid/Abusewww.pdf

RHODE ISLAND

RI Nurse Aide Registry
 RI Dept. of Health Professionals
 3 Capitol Hill, Room 105
 Providence, RI 02908-5097
 Phone: (401) 222-5888
 FAX: (401) 222-3352
 Online Abuse Verif:
http://www.health.ri.gov/hsr/professions/nassist_discip.php

TENNESSEE

TN Nurse Aide Registry
 TN Dept. of Health
 Division of Health Care Facilities
 Cordell Hull Building, 1st Floor
 425 5th Avenue North
 Nashville, TN 37247-0508
 Phone: (888) 778-4504
 FAX: (615) 248-3601
 Online NAR:
www2.state.tn.us/health/licensure/index.htm
 Online Abuse Registry:
www2.state.tn.us/health/abuseregistry/index.html

VERMONT

VT Nurse Aide Registry
 VT State Board of Nursing
 Heritage Building
 81 River Street
 Montpelier, VT 05609
 Phone: (802) 828-2819,
 (802) 828-2453, or (802) 828-2396
 FAX: (802) 828-2484
 Online NAR: www.vtprofessionals.org

OREGON

OR Nurse Aide Registry
 OR State Board of Nursing
 800 NE Oregon Street, Suite 465
 Portland, OR 97232
 Phone: (503) 731-3459
 Verification: (503) 731-3459
 FAX: (503) 731-4755
 Online NAR:
<http://my.oregon.gov/search/searchResults-submit.do#>

SOUTH CAROLINA

SC Nurse Aide Registry
 SC Dept. of Health & Environment Control
 2600 Bull Street
 Columbia, SC 29201
 Phone: (803) 545-4205
 Registry Managed by Promissor
 PO Box 13785
 Philadelphia, PA 19101-3785
 (800) 475-8290
 Online NAR:
www.asisvcs.com/services/registry/search_generic.asp?CPCat=0741NURSE

TEXAS

TX Nurse Aide Registry
 TX Dept. of Aging & Disability Services
 Licensing & Credentialing
 Regulatory Services
 PO Box 149030, MC Y-977
 Austin, TX 78714-9030
 Phone: (512) 834-5829 or
 (800) 452-3934
 FAX: (512) 834-6764
 Registry Managed by Promissor
 PO Box 149030
 Mail Code Y-977
 Austin, TX 78714-9030
 IVR (800) 452-3934
 Online NAR:
www.asisvcs.com/services/registry/search_generic.asp?CPCat=0644NURSE
 Online Sanction Registry
www.dads.state.tx.us/business/ltr/credentialing/sanctions/output.cfm

VIRGINIA

VA Nurse Aide Registry
 VA Board of Nursing
 6603 W. Broad Street, 5th Floor
 Richmond, VA 23230
 Phone: (804) 662-7310
 FAX: (804) 662-9512
 Online NAR:
http://www2.vipnet.org/dhp/cgi-bin/search_publicdb.cgi

PENNSYLVANIA

PA Nurse Aide Registry
 PA Dept. of Aging
 555 Walnut Street, 5th Floor
 Harrisburg, PA 17101-1919
 (717) 783-8973
 Registry Managed by Promissor
 PO Box 13785
 Philadelphia, PA 19101-3785
 Phone: (800) 852-0518
 FAX: (610) 617-9398
 Online NAR:
https://www.asisvcs.com/services/registry/search_f?s.asp?CPCat=0639NURSE

SOUTH DAKOTA

SD Nurse Aide Registry
 SD Board of Nursing
 4305 South Louise Avenue, Suite 201
 Sioux Falls, SD 57106
 Phone: (605) 362-2760
 FAX: (605) 362-2768

UTAH

UT Nurse Aide Registry
 UT Health Technology Certification Center
 550 E. 300 South
 Kaysville, UT 84037
 Phone: (801) 547-9947
 FAX: (801) 593-2400
 Online NAR: <http://206.127.65.98/cgi-bin/CGIServer/root?StateAbbrev=UT>

WASHINGTON

WA OBRA Nurse Aide Registry
 Aging & Adult Services Administration
 Residential Care Services Division
 640 Woodland Square Loop SE
 PO Box 45600
 Olympia, WA 98504-5600
 Phone: (360) 725-2570
 FAX: (360) 493-2581

WEST VIRGINIA

WV Nurse Aide Registry
WV Division of Health
Office of Health Facilities Licensure &
Certification
1 Davis Square, Suite 101
Charleston, WV 25301-1799
Phone: (304) 558-0688
FAX: (304) 558-1442
Online NAR:

www.wvdhhr.org/ohflac/NurseAide/nalookup/NALookup.Asp

WISCONSIN

WI Nurse Aide Registry
WI Dept. Health & Family Services
Bureau of Quality Assurance
Office of Caregiver Quality
2917 International Lane, Suite 300
Madison, WI 53704
Phone: (608) 243-2019
FAX: (608) 243-2020

Registry Managed by Promissor
PO Box 13785
Philadelphia, PA 19101-3785
Phone: (877) 329-8760
Online NAR:
https://www.asisvcs.com/services/registry/search_generic.asp?CPCat=0750NURSE

Online Caregiver Misconduct Registry:
www.dhfs.state.wi.us/caregiver/misconduct.HTM

WYOMING

WY Nurse Aide Registry
WY Board of Nursing
2020 Carey Avenue, Suite 110
Cheyenne, WY 82002
Phone: (307) 777-7601
Verification: (877) 626-2681
FAX: (307) 777-3519